



info@globaltutorsandcoaches.com

079 7073 5665

# TERMS & CONDITIONS

PLEASE TAKE A MINUTE TO READ OUR TERMS AND CONDITIONS

## ADMISSION

Bookings and assessments can be arranged by contacting Mathew by mobile (079 7073 5665), by email (info@globaltutorsandcoaches.com) or by coming in person to Global Tutors and Coaches.

## FEES

Primary school lessons are £10 per hour for group lessons and £30 per hour for 1-2-1 classes. Secondary school lessons are £15 per hour for group lessons and £30 per hour for 1-2-1 classes. A-level lessons are £25 per hour for group lessons and £40 per hour for 1-2-1 classes. New and returning Customers are required to sign up for at least three months of tuition at a time. Tuition will be billed for in advance, of which a deposit of at least one month must be paid, with the remainder payable via instalment. All fees are payable in advance. All students must pay an initial £20.00 registration fee. The enrolment of students is subject to payment, and non-payment can jeopardise a student's place at the centre.

## ABSENCE

Good attendance is vital for good progress in education - as it shows both discipline and commitment. No fees will be credited back in the case of absences unless no less than a one week notice has been given to the centre. A one week notice must be given for any absences. If you would like to terminate your arrangement and would no longer require our services, then no less than 30 days notice must be given to the centre. A final decision regarding credit is at the discretion of the centre.

## HOMEWORK

Parents must supervise homework regularly and ensure that pupils are keeping up to date with work assigned to them.

## DISCIPLINE

Positive and respectful behaviour is expected of pupils towards both Tutors and fellow pupils. Individuals can be expelled for disruptive behaviour at the discretion of the Tuition centre.

## WITHDRAWAL

Advance written notice of at least 30 days is required if you wish to withdraw a student from Global Tutors and Coaches.



# CONSENT FORM

**PLEASE COMPLETE IN BLOCK CAPITALS AND RETURN TO THE ADMIN OFFICE**

<b>ONLINE LESSONS (put a tick in the correct box)</b>	<b>YES</b>	<b>NO</b>
I give my consent for my child/children to participate in Global Tutors and Coaches online tuition.		
I give my consent for the lesson to be recorded for future reference.		
I understand that as part of this program, my child will be tutored by an adult online.		
I give consent for my child's email and/or my email to be used to set up online lessons on Google Meet.		
I also give my permission for my child's/children's photos, videos, sound recordings, names and creative works to be seen by tutors and other pupils and be used by Global Tutors and Coaches for promotion.		

## CONSENT FORM

I have read the above terms and conditions and agree to abide by them and wish to apply for a place for my child/children.

## PARENT'S/LEGAL GUARDIAN'S DETAILS

Surname			
First Name(s)			
Address			
Post Code		Borough	
Home Number		Mobile Number	
e-mail			

## EMERGENCY CONTACT DETAILS

Surname			
First Name(s)			
Home Number		Mobile Number	
Parent's/Legal Guardian's Signature		Date	